

## CITY OF COSHOCTON INCOME TAX GENERAL INFORMATION

### WHO MUST FILE

1. Every Coshocton city resident that has taxable income \*(for exceptions see below) including pass-through income and rental income.
  2. **RESIDENT** includes a part-year resident and includes a legally domiciled resident temporarily living away, e.g. college student, construction worker, truck driver.
  3. Every sole proprietor, corporation, partnership, trust or other business entity operating in Coshocton as well as any owner of rental property. Filing is mandatory even if a loss.
    - Exceptions : (please mail a return with explanation and sign)
    - Retired no taxable income (example no rental income, 1099 income, etc) Must report status to the tax office
    - Nonresident with Coshocton taxable earnings and tax withheld at 2%
    - Total earnings of \$5000 or less and tax withheld
    - No longer live in the city (include date moved out)
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### TAXABLE INCOME

Wages, salaries and other compensation  
Bonuses, stipends and tip income  
Commissions, fees and other earned income  
Employer supplemental unemployment benefits (SUB Pay)  
Employer contributions to retirement plans and tax deferred annuity plans (including Sec. 401K, Sec. 403B, Sec 457B,etc)  
Net profits of business, professions, corporations, partnerships, etc  
Income from partnerships, estates or trusts  
Income from wage continuation plans (including retirement incentive plans and severance pay)  
Vacation Pay  
Stock options (taxed when exercised, usually valued at market price on the date the option is exercised)  
Farm net income  
Employer paid premiums for group term life insurance over \$50,000 (PS58)  
Joint economic development income (JEDD)  
Lottery winnings over \$10,000  
Compensation paid in goods or services or property usage taxed at fair market value  
Contributions made on behalf of employees to tax deferred annuity programs  
Income from guaranteed annual wage contracts  
Prizes and gifts if connected with employment to the same extent as taxable for Federal Income Tax purposes  
Director fees  
Income from Jury Duty  
Union Steward Fees  
Strike Pay  
Profit sharing, if from a non-qualified plan, or if paid as a type of bonus  
Uniform, automobile, moving and travel allowance  
Reimbursements in excess of deductible expenses  
Employer provided educational assistance (taxable to the same extent as for federal taxation pursuant to the Technical & Miscellaneous Revenue Act of 1988)  
Executor fees  
Rental Income  
Federal Form 2106 (business expense) is no longer accepted

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### NON- TAXABLE INCOME

Interest or dividend income  
Social Security  
Income from qualified pension plans  
State unemployment benefits  
Worker's Compensation

**Proceeds of Life Insurance**  
**Third Party Sick Pay**  
**Active Duty Military Pay (including National Guard when on active duty)**  
**Welfare Benefits**  
**Capital gains**  
**Prizes or gifts not connected with employment**  
**Patent and copyright income**  
**Royalties derived from intangible property**  
**Housing allowances for clergy to the extent that the allowance is used to provide a home**  
**Health & Welfare benefits distributed by governmental, charitable, religious or educational organizations**  
**Compensatory insurance proceeds derived from property damage or personal injury settlements**  
**Wages earned while working as a poll worker during elections**  
**Contributions made by or on behalf of employees to cafeteria plans (Sec. 125)**

**CREDIT FOR TAX PAID TO OTHER CITIES**

Individual taxpayers that are residents of Coshocton are allowed a credit of 1% (50% of Coshocton tax rate) that has been taxed by another city where it was earned

**Example: Worked in Zanesville (inside city limits) Wages=\$50,000 Tax due to Coshocton before credit is applied (2%)=\$1000 Credit (1%) applied \$500 Adjusted Coshocton tax due=\$500**

**Penalty and Interest**

The interest rate that will be applied to all unpaid income tax and unpaid withholding tax will be:

Calendar Year	Monthly Interest Rate	Yearly Interest Rate
2016	0.42%	5 %
2017	0.50%	6 %
2018	0.50%	6 %
2019	0.58%	7 %
2020	0.58%	7 %
2021	0.42%	5 %

The penalty that will be applied to all unpaid income tax and unpaid withholding tax will be:

- **Late Filing: \$25.00 per month (or fraction thereof) up to \$150.00**
- **Late Payment: 15% of the amount not timely paid**
- **Late Withholding Payment: 50% of the amount not timely paid**
- **NSF Check Fee: \$35.00**

**EXTENSIONS**

Any taxpayer that has duly requested an automatic six month extension for their Federal Tax Return will be granted an extension with the City of Coshocton. Copy of Federal extension due with the return

## **BUSINESS INCOME (SCHEDULE X) AND ALLOCATION FORMULA (SCHEDULE Y)**

Schedule X adjusts the federal net gain or loss for items where Coshocton city income tax applies differently from federal tax. Line I of Schedule X shows the starting figure to use. Business income attributable to interest, dividends, capital gains and losses are not subject to Coshocton city income tax. Expenses attributable to nontaxable income shall be added back in the amount of 5% of specified nontaxable amounts. City or state taxes based on income may not be deducted. For partnerships, guaranteed payments to partners are not deductible. Self-employed individuals and pass-through income recipients may NOT deduct one half self-employment tax.

**NOTE:** Income of S corporations remains taxable as if they were C corporations.

Schedule Y is used to determine the percentage of adjusted net business income to be allocated to Coshocton. It may be used only if business is conducted both within and outside the city of Coshocton. When the formula method is used, the following procedures must be observed.

**Step 1.** Determine the percentage which the average original cost of real and tangible personal property owned or used in the business, located within Coshocton during the period, is of the average original cost of all real and tangible personal property used in the business wherever located. The value of rented property is determined by multiplying the annual rentals by eight.

**Step 2.** Determine the percentage which the total wages, salaries and other compensation paid during the period to employees for services performed in Coshocton is of the total wages, etc. to all employees located everywhere.

**Step 3.** Determine the percentage which the gross receipts of the business from sales made or services performed in Coshocton during the period is of the total gross receipts from all sales and services wherever made or performed.

**Step 4.** Sum the percentages for each of the above steps used.

**Step 5.** Divide total of Step 4 by the number of percentages used.

**NOTE:** Operating losses can be carried forward for 5 years

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### **Declaration of Estimated Tax**

If you expect to have any taxable W-2 earnings for the following tax year on which the proper amount of Coshocton City Tax will not be withheld by your employer and the estimated tax due is \$200 or higher you are required to remit 4 quarterly payments that would equal total amount estimated due. Coupons provided below.

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Any questions contact our office at 740-622-9515 or Email [jackie.cushman@cityofcoshocton.com](mailto:jackie.cushman@cityofcoshocton.com)