

## Record of Proceedings

### Coshocton City Council

Meeting Held: March 3, 2025

The Committee Meeting started at 5:45pm

President Hilgenberg called the meeting to order. Items for tonight's council meeting were discussed. President Hilgenberg also inquired if there were going to be any Ordinances for the next meeting. Utility Director Kadri will have an ordinance for the easements for the Conesville water and sewer project.

City Auditor Kirkpatrick briefed the council on the rules for donation to charitable organizations. The council could also write a policy.

Utility Director Kadri gave an update of the Infrastructure Meeting that was held on February 27, 2025, at 3:30pm. The agenda and handouts are attached.

Sheriff Walters handed out a monthly activity report. He will be attending the first meeting of the month to update the council on their activities. He will add the enforcement to next month's report. First Deputy Eric DeMattio was introduced.

Mayor Mills updated the council on a few projects.

- 1) The Mayor's office is looking into Senate Bill 56, use of cannabis. He gave a brief overview. Been working with SPP.
- 2) Spring clean up will soon begin. Reach out to city hall if you see a property in need of cleanup. Suggested that maybe the Ordinance Committee may want to meet and tighten up the restrictions.
- 3) Chestnut Street water line replacement is running on time.

Service Director Crown did not have anything to report on at this time.

Council Member Gross questioned whether there should be a couple of handicapped parking spaces between the railroad tracks and the alley beside Stewart Interiors. Mayor Mills will look into it.

The committee meeting concluded at 6:11pm.

The regular session of the Coshocton City Council was called to order at 6:30pm by President Hilgenberg. Council Members present, Ms. Kayley Andrews, Mr. Tom Barcroft, Mr. Mike Gross, Mr. Jim Kreis, Mr. Roger Moore, and Ms. Michelle Turner. Also, present were Mark Mills, Mayor, Safety Service Director Max Crown, and Amy C Shutt, Clerk. Roger Moore made a motion to excuse Chad Johnson, seconded by Tom Barcroft, all members voted yes.

**Previous Meeting Minutes:** President Hilgenberg confirmed that all council members had received the committee minutes and council minutes from the February 18, 2025, meeting. Kayley Andrews made a motion to accept the minutes, seconded by Michelle Turner. After a roll call all members voted yes.

#### **Petitions & Remonstrance's:**

Mark Kowalski, Superintendent of Coshocton City Schools, presented an overview of the Coshocton City Schools upcoming bond issues that will be on the ballot on May 6, 2025. He also outlined some of the changes that are moving forward for the upcoming 2025-2026 school year. Addition of Pre-School, Day Care, and moving the sixth grade to the high school creating a Coshocton Middle School to name a few.

#### **Additions to the Agenda:** None

#### **Reports on Standing or Special Committees:**

**Mayor's Report:** Mayor Mills was present.

- 1) Congratulations to all winter sports from all schools.
- 2) The mayor will be on the talk show March 4, 2025, from 9:00am-11:00am.

**Service Director:** Max Crown was present.

**Law Director's Report:** Bob Skelton was present.

**Coshocton Municipal Court:** The Annual Report from January 1, 2024, and ending December 31, 2024, was given to all council members.

**Auditor's Report:** Sherry Kirkpatrick was present.

Kayley Andrews made a motion to accept the February Auditor's report, seconded by Tom Barcroft, all members voted yes.

Statement of Cash 2-28-2025

Bank Report 2-28-2025

Detailed Trial Balance 2-28-2025

Detail Check Report 2-6-2025

Then & Now Report 2-6-2025

Detail Check Report 2-12-2025

Then & Now Report 2-12-2025

Detail Check Report 2-20-2025

Then & Now Report 2-20-2025

Detail Check Report 2-27-2025

Then & Now Report 2-27-2025

**Treasurer Report:** Denell Skelton was not present.

**Sheriff's Report:** Chris Walters was present.

**Tax Report:** Jackie Cushman was not present. February Income tax report was emailed to all councilmembers.

**Property Code Report:** Dep. Mark Sharrock was present.

**Fire Department** Chief Rusty Dreher was not present.

**Utilities,** Dave Kadri was present.

**Port Authority,** Tiffany Swigert was not present.

**LEGISLATION AT FIRST READING:** None

**LEGISLATION AT SECOND READING:** None

**LEGISLATION AT THIRD READING:**

5-25 AN ORDINANCE AUTHORIZING THE MAYOR OR SERVICE DIRECTOR TO PREPARE SPECIFICATIONS, ADVERTISE AND LET A BID FOR CHLORINE, FLUORIDE, ALUM, LIME, CO2, SODIUM HEXAMETAPHOSPHATE AND GASOLINE. All members voted yes.

**RESOLUTIONS:** None

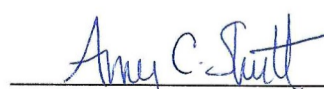
**Old Business:** None

**New Business:** None

**Communications:** None

**Adjournment:** Roger Moore made a motion to adjourn, seconded by Kayley Andrews, all members voted yes. The council adjourned at 6:49pm. The next council meeting will be on Monday March 17, 2025, at 5:45, with the Committee Meeting first and the Council Meeting to follow at 6:30pm.

  
Tom Hilgenberg  
Council President

  
Amy C. Shutt  
Council Clerk

Agenda  
Infrastructure Meeting

February 27, 2025

3:30 PM

Second Floor Conference Room

City Hall

- Sewer Projects
  - Electrical Controls (MCC) Replacement
    - Funded with estimated cost of \$900,000
    - County to award contract by 3/15/25
  - Digester Replacement \$12 Million – Not Funded
    - Part of Frontier Group Grant Application for Conesville Sewer Service
  - Emergency Generators - \$180,000 Operating Funds
    - 3 Generators supporting Tuscarawas JEDD
  - Blue Hole Electrical Upgrade – \$125,000 Not Funded
    - Increase pump capacity to handle additional flows from Tuscarawas JEDD
  - Blue Hole Forced Main – \$250,000 Not Funded
    - Increase pipe size under river to handle additional flows from Tuscarawas JEDD
- Water Projects
  - Warsaw Water Line – Funded \$12.4 Million
    - Construction to start April-May
  - Chestnut Street Water Line - Funded \$1.6 Million
    - Completion estimated June 1, 2025
  - Buena Vista Water Line – Funded \$400,000
    - Construction to start late 3<sup>rd</sup> Quarter
  - Edgewood Water Line – Funded \$1.2 Million

- In Design Phase
  - Construction early 2026
- Water Plant Emergency Generators
  - Funded secured for the purchase. Units estimated to arrive late 4<sup>th</sup> quarter
  - Funded has not been secured for the installation of the units. Estimated cost \$500,000.
- Conesville Water & Sewer
  - Design Engineering Underway
  - Engineering funded by private developer
    - Frontier Group
  - Upon Completion infrastructure turned over to the City
- Review 5 – Year Water and Sewer Plan
- Review Funding Plan

## Meeting Notes for the 2/27/25 Infrastructure Meeting held at City Hall.

Attendees: Jim Kreis, City Council  
Tom Barcroft, City Council  
Kayley Andrews, City Council  
Max Crown, Safety Service Director  
Dave Kadri, Utility Director

Meeting Started at 3:30 PM

Dave reviewed the status: Sewer Projects

Water Projects

3-5 Capital Plan for the Water Fund

3-5 Capital Plan for the Sewer Fund

Funding needed for Capital Projects

Impact of the JEDDs on the Water and Sewer Funds

- See attached documents.

Group discussion by all on the Pro's and Con's on the three funding options.

The Council Members asked Dave to get more information on the T.I.F. option.

Meeting adjourned at 4:20 PM.